

**WAILUNA RECREATION ASSOCIATION  
MEMORANDUM  
PLEASE KEEP THIS FOR CHECK IN**

**To:** \_\_\_\_\_  
\_\_\_\_\_ **KAAHUMANU STREET**

**From:** Onsite Manager

**Re:** SWIM CLUB RESERVATION

Attached you will find the reservation form to reserve the SWIM CLUB on (Date) \_\_\_\_\_. Please fill out the form and put it back in the Mail box along with a deposit for \$100.00. Should you decide to use the gas BBQ grill, there is a \$10.00 fee required. Please ensure checks are separate and payable to the WAILUNA RECREATION ASSOCIATION. The name of the certified lifeguard needs to be on the application. Please call Security at 282 7299 after 3.00 p.m. and **PRESENT THIS MEMO AS YOUR FORM OF CONFIRMATION**. Once your deposit and application are received, a permit will be issued and posted on the Notice Board.

**THERE IS A LIMIT OF NO MORE THAN 35 PEOPLE. YOU ARE REQUIRED TO HIRE A CITY & COUNTY CERTIFIED LIFEGUARD IF YOU ARE USING THE POOL.**

<b>CHECK OFF LIST</b>					
<b>CHECK IN</b>			<b>CHECK OUT</b>		
<b>ITEMS</b>	<b>RESIDENT</b>	<b>SECURITY</b>	<b>RESIDENT</b>	<b>SECURITY</b>	<b>REMARKS</b>
<b>1.TABLES</b>					
<b>2.FLOORS</b>					
<b>3.KITCHEN</b>					
<b>4. BBQ</b>					
<b>5.TRASH</b>					

**DATE:** \_\_\_\_\_ **CHECK-IN TIME** \_\_\_\_ **CHECK-OUT**

**SIGNATURE OF RESIDENT:** \_\_\_\_\_

**LIFEGUARD:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_